

Biscayne Import Services, Inc  
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## Instructions for importation of personal effects

Please fill out the following information

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Last name, first name middle initial

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Address

Telephone no: \_\_\_\_\_ Cellular tel no: \_\_\_\_\_

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Email address

The attached forms must be completed signed and returned to us along with the following documents

1. Copy of your passport
2. A list of the personal effects, importing an automobile a copy of the title and registration
3. A copy of the carrier's bill of lading

### Document required for importation

- CF 3299 Declaration for Free Entry of Unaccompanied articles
- Supplemental Declaration for Unaccompanied Personal Effects and Household Goods
- Credit Card authorization form
- EPA 3520-1 Importation of Motor Vehicles and Motor Vehicle Engines Subject to Federal Air Pollution Regulations
- HS7 form Declaration for Importation of Motor Vehicles and Motor Vehicle Equipment Subject to Federal Motor Vehicle Safety, Bumper and Theft Prevention Standards

### Importer's security filing

The law requires that we file on your behalf information relating to your shipment before the cargo may be exported from the origin port. To complete this requirement, we need copy of your passport, your foreign and U.S. address and the number of the bill of lading.

### Automobiles

The Department of Transportation and the Environmental Protection Agency regulates the importation of all vehicles, you must confirm that your vehicle is compliant with these regulations before you may import it into the U.S., compliant vehicles have a label on the door or engine well indicating that the vehicle complies with these regulations. Forms EPA 3520-1 and HS7 these forms are required for all vehicles

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